

Science Reference Center

Using the Cite Tools

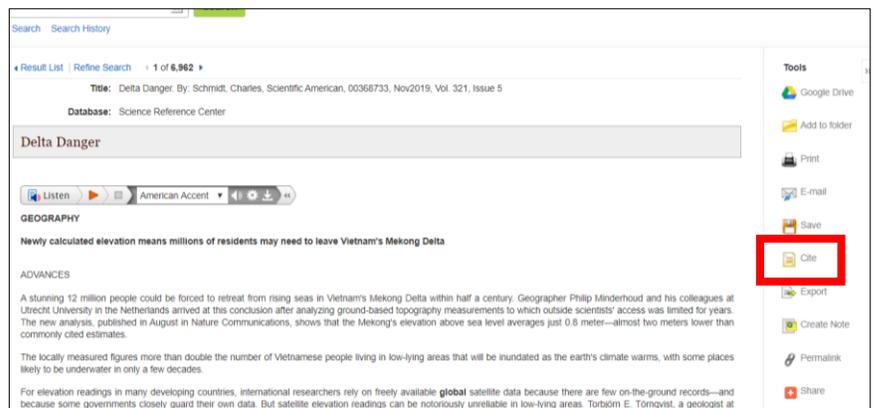
When writing a research paper, you must always cite any information or quotes that did not come from you. These citations direct the reader to the complete information. Even if you are not quoting an item exactly, it still must be cited.

Science Reference Center contains tools that make citing information easier by providing formatted citations in a wide range of popular citation formats, including MLA and APA.

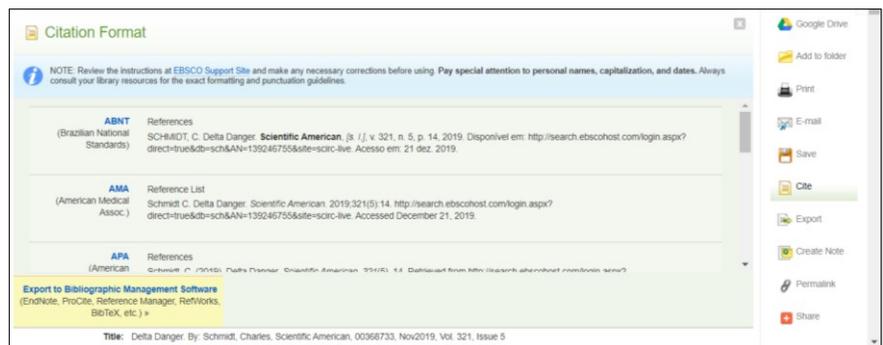
Before you can use the Cite tools, you need to run a search in Science Reference Center and view a search result. The Cite tools are available in the Tools area on a detailed record or full-text article (HTML or PDF).

Using the Cite Tool

1. To begin, click the Cite link in the Tools menu



2. Scroll through the available citations formats to locate the required citation to add to your document.



3. Copy the required format by highlighting the citation and using your browser's copy and paste functions to add the citation to the Works Cited page of your document.

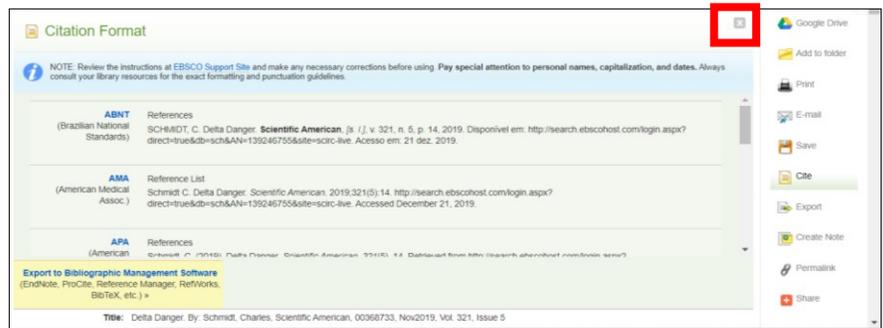


NOTE: Citation formats are frequently updated, you should always consult the appropriate website to verify the most up to date formatting and punctuation guidelines.

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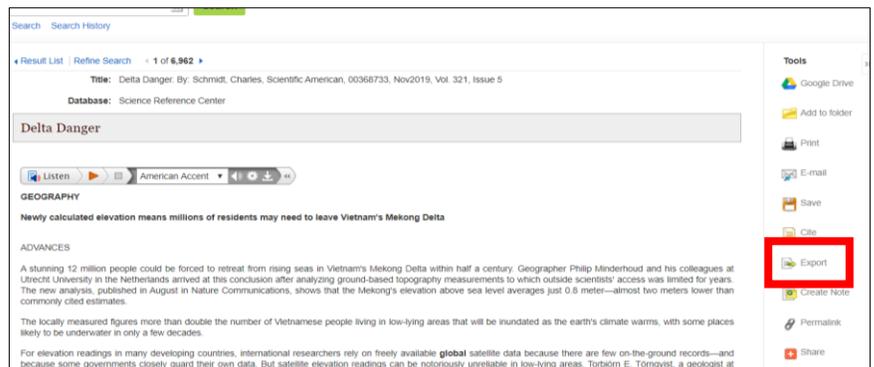
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4. When finished, click the Close (X) in the corner of the Cite Tool window.



Using the Export Tool

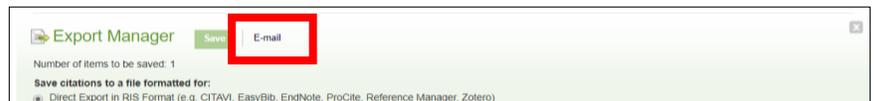
1. If you prefer to export a citation to a software program such as EasyBib, click on the Export link in the Tools menu.



2. When the Export Manager appears, select the appropriate option. When finished, click the Save button to start the export.



3. To email the citation, click the Email link at top of the Export Manager.



4. Complete the appropriate fields. When finished, click the Send button.



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