

Westmoreland County Federated Library System (WCFLS)

Board of Directors Meeting

March 25, 2020

[This meeting was conducted via simultaneous email correspondence due to a health crisis which prompted the Pennsylvania governor to prohibit group meetings at this time.]

WCFLS Board members participating:

Charles Greenberg, Murrysville Community Library

William Scheeren, County Commissioners Appointee

Mary Stubbs, County Commissioners Appointee

Lynn Wackenhuth, Sewickley Township Public Library

WCFLS Board members not participating:

George Church, Greensburg-Hempfield Library

Dan McKinnon, Penn Area Library

Karen Stefl, Scottdale Public Library

WCFLS member library Board members, directors, and staff participating:

Adams Memorial Library, Tracy Trotter, Kathy Tobolewski

Greensburg-Hempfield Library, Jamie Falo

Manor Public Library, Stephanie Capasso

Mount Pleasant Library, Brian Dawson

Murrysville Community Library, Amy Riegner, Connie Cauvel

Penn Area Library, Jessica Beichler

Scottdale Public Library, Patti Miller, Rhonda Allison

Others present:

Cesare Muccari, WCFLS Executive Director

Dana Farabaugh, District Consultant

Kathy Miller, Finance/Office Manager

Call to Order/Welcome: Recognizing a quorum, C. Greenberg called the meeting to order at 7:12 p.m.

W. Scheeren moved to approve all the reports included in the Board packet which was distributed to all Board Directors and others on 3/20/20, accepting too the minor page 3 revision under Staff Reports and the revision to the minutes per the additional mailing of 3/23/20. The motion was seconded by M. Stubbs and passed unanimously.

Old Business

Board approval by email of three motions having to do with (1) emergency closing of public libraries and discontinuing van service (2) Allegheny Fund grant application; and (3) Polaris 5-year fixed cost proposal.

[Motion #1 by C. Greenberg and seconded by W. Scheeren on March 14 on March 13, 2020: , 2020: "For the specified period (beginning on Saturday, March 14 and remain closed through Saturday, March 29 per Glenn Miller's message) all staff, including van drivers be paid at regular compensation, with all benefits due them, whether or not they are actually working and physically present in Green Forge. Van drivers will not be working under any circumstance. Time away from the work site shall not count against any compensation or benefits due." This matter relates to Governor Wolf's March 14, 2020 email that was directed to us by Glenn Miller. This motion was approved by six yes votes, no nay votes, and no abstentions on March 15, 2020.]

[Motion #2 by Mary Stubbs, seconded by Karen Stefl, on March 13, 2020 "to approve applying to the Allegheny Foundation for a grant, approximately \$100K, to match the e-rate amount of about \$400K, so as to fully fund bringing connectivity to the remaining nine, un-upgraded WLN libraries." This motion was approved by six yes votes, no nay votes, and no abstentions on March 15,2020.]

[Motion #3 by L. Wackenhuth, seconded by M. Stubbs, to accept the Polaris five-year service counter proposal from Innovative on line 3 of chart sent to Board members. The motion was approved with seven yes votes on March 19, 2020.]

New Business

L. Wackenhuth moved to extend Motion # 1 (above) to remain in effect from March 30, 2020 through April 6, 2020. The motion was seconded by W. Scheeren and passed unanimously.

L. Wackenhuth moved to pass the 2020 Committee Roster as distributed with revisions requested by M. Stubbs. C. Greenberg seconded the motion which passed unanimously.

Comments/General Announcements – none

Adjournment- M. Stubbs moved to adjourn the meeting at 8:04 p.m. The motion was seconded by W. Scheeren and passed unanimously.